

NOTE: These instructions currently apply to new State Expenditure Plan Projects only. GIS files for projects/programs from the Initial Funding Priorities List have already been created. Please contact Michelle Fischer (michelle.fischer@restorethegulf.gov) to retrieve those files.

Please use GIS and Metadata templates in RESTORE_Template.zip

GIS Data Creation

All projects and programs are required to have a geodatabase for each project/component submission. An empty geodatabase template has been provided (RESTORE_Template.gdb). There is a feature class for linear, point, and polygon features. Please have your GIS analysts populate the GIS geodatabase template with your project/program features. Please populate all the basic attribute information in the template and any leveraging and benefits columns appropriate for your project. This information will all be required to be uploaded as part of your submission in RAAMS. If attribute information is left blank, the proposal submission will be returned to you for the omission to be corrected, and you will then have to update the submission in RAAMS (i.e. upload the GIS information again).

METADATA

Please fill out a metadata document for each project/program and feature class, and then zip it with your GIS Files (geodatabase template also provided) for submission with the application. Please use the template “RESTORE_Proposed_Project_SAMPLE_Metadata.docx” included in the zip file. The **yellow highlighted areas** must be entered by the applicant.

PLEASE NOTE: You will need to do this for each feature class in the geodatabase. For example, if you have multiple project features (e.g. lines and polygons), two metadata records will need to be submitted. If metadata documents are incomplete or not included, the proposal will be rejected, the omission will need to be corrected, and the proposal resubmitted.

We understand that there may be exceptions related to specific GIS information that needs to be provided. If you think you have an exception, that must be approved ahead of time by Council staff before you complete your submission in RAAMS.

For questions about an exception or if your agency’s GIS personnel have any questions, please have them contact:

Michelle Fischer
RESTORE Geospatial Coordinator
michelle.fischer@restorethegulf.gov